



FINANCE COMMITTEE
61st session
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**Item No. 2 on the Agenda : Final modifications to the Budget, and approval of the
Accounts for the 2005 financial year**

(prepared by the UNIDROIT Secretariat)

<i>Summary</i>	<i>See below</i>
<i>Action to be taken</i>	<i>See below</i>
<i>Related document</i>	<i>Accounts 2005</i>

1. The Budget for the 2005 financial year, approved by the General Assembly at its 58th session on 26 November 2004, provided for actual expenditure of € 1,963,850.00 to be met by receipts of € 1,943,850.00 and an estimated surplus from 2004 of € 20,000.00. The Budget also provided for receipts and expenditure in the special accounts to balance at € 15,000.00.
2. The Accounts for the 2005 financial year indicate that actual receipts (excluding the 2004 surplus) totalled € 2,028,684.49 and actual expenditure € 1,979,428.08, yielding a surplus for the year as a whole of € 49,256.41. Since at the close of the 2004 financial year there was a surplus of € 24,854.08, the surplus standing to the Institute's credit at the close of the 2005 financial year amounted to € 74,110.49 as opposed to the € 20,000.00 estimated by the Secretariat.
3. This surplus may be explained as follows (in Euros):

	Plus	Minus
Lower than anticipated surplus at the close of the 2004 financial year	€ 4,854.08	--
Contributions of member Governments other than Italy	€ 53,879.05	--
Contribution of Italian Government		
Contributions of new member States		€ 11,380.00
Other receipts	€ 42,335.44	
Overall increase in expenditure during 2005	_____	<u>€ 15,578.08</u>
	€ 101,068.57	€ 26,958.08
	=====	=====
TOTAL	€ 74,110.49	

4. As is customary, the Secretariat has provided in an Appendix a breakdown of the variations in expenditure for 2005 which shows overall increased expenditure of € 15,578.08 as against the original estimates.

5. Any modification in expenditure under the 2005 budget has been authorised by the General Assembly.

6. *In the light of the foregoing, the Finance Committee is invited at its 61st session to recommend to the General Assembly that it approve the Accounts for the 2005 financial year.*

APPENDIX

EXPENDITURE FOR 2005
(as against the original budgetary estimates)

(in Euros)

	Estimate	Actual Expenditure	Savings	Excess
<u>Chap. 1</u> <u>Reimbursement of expenses</u>				
Art. 1 – Governing Council and Permanent Committee	55,000.00	54,862.46	137.54	--
Art. 4 – Auditors	3,500.00	3,500.00	--	--
Art. 5 – Committees of experts	60,000.00	59,713.28	286.72	--
Art. 6 – Official journeys of representatives, members of staff and collaborators	<u>28,000.00</u>	<u>28,428.33</u>	<u>--</u>	<u>428.33</u>
Total Chapter 1	146,500.00 =====	146,504.07 =====	424.26 =====	428.33 =====
<u>Chap. 2</u> <u>Salaries and allowances</u>				
Art. 1 – Salaries of Categories A, B and C staff	1,105,000.00	1,104,079.56	920.44	--
Art. 2 – Remuneration for occasional collaborators and special work (legal research, translation and various studies)	<u>17,500.00</u>	<u>16,268.83</u>	<u>1,231.17</u>	<u>--</u>
Total Chapter 2	1,122,500.00 =====	1,120,348.39 =====	2,151.61 =====	-- =====
<u>Chap. 3</u> <u>Social security charges</u>				
Art. 1 – Insurance of staff against disablement, old age and sickness	300,000.00	314,447.99	--	14,447.99
Art. 2 – Insurance of staff against accidents	<u>8,000.00</u>	<u>7,540.93</u>	<u>459.07</u>	<u>--</u>
Total Chapter 3	308,000.00 =====	321,988.92 =====	459.07 =====	14,447.99 =====
<u>Chap. 4</u> <u>Compensatory payments for retired members of staff</u>	3,000.00 =====	2,321.16 =====	678.84 =====	-- =====
<u>Chap. 5</u> <u>Printing costs</u>	36,500.00 =====	36,123.10 =====	376.90 =====	-- =====

<u>Chap. 6 Administrative expenses</u>				
Art. 1 – Stationery	21,000.00	19,906.65	1,093.35	--
Art. 2 – Telephone and fax	19,500.00	20,395.16	--	895.16
Art. 3 – Postage and telegrams	17,000.00	22,664.78	--	5,664.78
Art. 4 – Entertainment and representation	4,650.00	3,635.57	1,014.43	--
Art. 5 – Interpreters	30,500.00	29,684.61	815.39	--
Art. 6 – Miscellaneous	<u>6,700.00</u>	<u>5,657.35</u>	<u>1,042.65</u>	<u>--</u>
Total Chapter 6	99,350.00	101,944.12	3,965.82	6,559.94
	=====	=====	=====	=====
<u>Chap. 7 Maintenance costs</u>				
Art. 1 – Electricity	14,500.00	14,408.37	91.63	--
Art. 2 – Heating	21,000.00	20,723.94	276.06	--
Art. 3 – Water	6,500.00	7,815.77	--	1,315.77
Art. 4 – Insurance of premises	11,500.00	10,595.24	904.76	--
Art. 5 – Office equipment	21,000.00	21,045.23	--	45.23
Art. 6 – Upkeep of building	15,000.00	15,519.78	--	519.78
Art. 7 – Labour costs	<u>25,000.00</u>	<u>26,567.61</u>	<u>--</u>	<u>1,567.61</u>
Total Chapter 7	114,500.00	116,675.94	1,272.45	3,448.39
	=====	=====	=====	=====
<u>Chap. 8 Various reserve funds</u>				
Art. 2 – Reserve fund for retirement allowances for Categories B and C staff		--	--	--
		===		===
<u>Chap. 9 Library</u>				
Art. 1 – Purchase of books	92,000.00	90,921.38	1,078.62	--
Art. 2 – Binding	6,500.00	7,601.00	--	1,101.00
Art. 3 – Software	<u>15,000.00</u>	<u>15,000.00</u>	<u>--</u>	<u>--</u>
Total Chapter 9	113,500.00	113,522.38	1,078.62	1,101.00
	=====	=====	=====	=====
<u>Chap. 10 Promotion of UNIDROIT instruments</u>				
	5,000.00	5,000.00	--	--
	=====	=====	=====	=====
<u>Chap. 11 Legal co-operation programme</u>				
	15,000.00	15,000.00	--	--
	=====	=====	=====	=====
TOTAL	1,963,850.00	1,979,428.08	10,407.57	25,985.65
	=====	=====	=====	=====
Saving		49,256.41		
		=====		

FINAL RESULT OF THE FINANCIAL YEAR (in Euros)

Total actual receipts	<u>2,028,684.49</u>
Total actual expenditure	<u>1,979,428.08</u>
Credit balance	49,256.41
Credit balance at 1.01.2005	<u>24,854.08</u>
Credit balance at 1.01.2006	<u>74,110.49</u>
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